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SEVENTY-NINTH ANNUAL REPORT

OF THE

BOARD OF MANAGERS

OF THE

BELLEVUE SCHOOLS of NURSING,

Division of Nursing
of the
College of Medicine
of
NEW YORK UNIVERSITY

Presented To The
Department of Hospitals
of the City of New York

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NEW YORK UNIVERSITY

BELLEVUE HOSPITAL
Department of Hospitals
of the City of New York

466 First Avenue
New York 16, N. Y.

BOARD OF MANAGERS
1952 - 1953

President
Mrs. Nelson A. Rockefeller
810 Fifth Ave., New York 21, N. Y.

First Vice-President
Mrs. Vanderbilt Webb
66 East 79th St., New York 21, N. Y.

Second Vice-President
Mrs. Edward G. Lowry, Jr.
Sweet Hollow Road
West Hills, Huntington, L. I.

Secretary
Mrs. Edwin H. Koehler
575 Park Ave., New York 21, N. Y.

Assistant Secretary
Mrs. Albert Francke, Jr.
156 East 74th St., New York, N. Y.

Treasurer
Mrs. Langbourne M. Williams
71 East 71st St., New York 21, N. Y.

Assistant Treasurer
Mrs. John L. Loeb
730 Park Ave., New York, N. Y.

Bank of New York and Fifth Avenue Bank
Madison Avenue Branch

Edith Northcote Fund
Wiman Fund
Treasurer
Mrs. Jose M. Ferrer, Jr.
120 East End Ave., New York, N. Y.

BOARD MEMBERS

Dates of Expiration of Terms of Office

April, 1953

Mrs. Howard Maxwell
Mrs. Hamilton Southworth
Mrs. Albert C. Wall
Mrs. Samuel A. Welldon

April, 1954

Mrs. Nelson A. Rockefeller
Mrs. Morris Earle
Mrs. Edward G. Lowry, Jr.
Mrs. Gardner D. Stout
Mrs. Albert Francke, Jr.

April, 1955

Mrs. Henry C. Alexander
Mrs. Edwin H. Koehler
Mrs. Langbourne M. Williams
Mrs. Vanderbilt Webb
Mrs. Jose M. Ferrer, Jr.

April, 1956

Mrs. Winthrop W. Aldrich
Mrs. Elliot Goodwin
Mrs. Harold P. Kurzman
Mrs. Roger Milliken
Mrs. Edward Sherrard Rimer

April, 1957

Mrs. J. Howland Auchincloss
Mrs. Jose M. Ferrer
Mrs. L. Emmet Holt, Jr.
Mrs. Grayson M. P. Murphy, Jr.
Mrs. Samuel L. Rosenberry

April, 1958

Mrs. John J. McCloy
Mrs. William H. Osborn
Mrs. Harold Otis
Mrs. W. Palmer Dixon
Mrs. John L. Loeb

STANDING COMMITTEES
1952 - 1953

Budget Committee	Mrs. Edward G. Lowry, *Chairman*
Counseling & Guidance Committee	Mrs. John L. Loeb, *Chairman*
Education Committee	Mrs. Edwin H. Koehler, *Chairman*
Health Committee	Mrs. Albert C. Wall, *Chairman*
House Committee	Mrs. Howard Maxwell, *Chairman*
Legislative Committee	Mrs. Morris Earle, *Chairman*
Mills School Committee . . .	Mrs. William H. Osborn, *Chairman*
Nursing Committee	Mrs. Gardner D. Stout, *Chairman*
Osborn Hall Committee	Mrs. Edward S. Rimer, *Chairman*
Ward Visiting Committee . . .	Mrs. Harold P. Kurzman, *Chairman*
Membership Committee	Mrs. Langbourne M. Williams, *Chairman*

REPORT OF THE PRESIDENT
For the Fiscal Year, June 30, 1951 to July 1, 1952

The Board has had a busy year and, as it closes, we feel enthusiastic about the progress made but anxious about the many things that still remain to be done. It should be remembered that this report is written against a background of constant stress caused by an acute shortage of nursing personnel. This condition has persisted since World War II, and since it has a direct effect on patient care and the training of student nurses, it has been a matter of major concern to the Board of Managers.

Mrs. Irene R. Youtz, the newly appointed Director of Nursing at Bellevue, undertook her duties September 1, 1951. Her excellent background for this position and her wisdom, tact and courage made it possible for her to assume leadership with a minimum of dislocation for everyone. The Board's respect for Mrs. Youtz has grown daily, and we admire and share wholeheartedly her desire to maintain the highest standards of service and education at Bellevue.

The regular meetings of the Executive Committee (one representative each from the City, New York University, and the Board of Managers of the Bellevue Schools of Nursing) have kept the three groups concerned with the Bellevue Schools in close touch. Dean Currier McEwen, Chairman, represented New York University at the meetings, and Miss Dorothy Weddige, Director of Nursing Education and of Nursing Service, Department of Hospitals, represented the City. Our immediate and long term goals have been greatly clarified, and we are all working together in agreement and mutual respect. Combined efforts and the cooperation of the University have made possible administrative improvements. As this report goes to press, a second Associate Director is about to take up her duties. This means that the Director of the Bellevue Schools will have the assistance of two Associate Directors, one in charge of Nursing Service, and one in charge of the Schools of Nursing. The diploma and collegiate courses are receiving careful scrutiny by the Executive Committee. Closer ties with Washington Square College of New York University, and the creative leadership of Mrs. Youtz and her staff are bound to result in progress in the coming year.

Dr. Marcus Kogel, Commissioner of Hospitals, requested changes in the agreement under which the Schools operate. After careful thought and discussion we all concurred, and these changes

appear at the end of this report. Each party to this agreement will now have two representatives on the Executive Committee: — for the Department of Hospitals, the Director of the Bureau of Medical and Hospital Services, and the Director of Nursing Education and Nursing Service; for the University, the Dean of the College of Medicine, and the Dean of Washington Square College; for the Board of Managers, the President and the First Vice-President.

As always, the Board has worked very closely with Dr. Kogel, and we thank him for his confidence and kindness. We eagerly supported his efforts to obtain: — higher salaries for nurses; blanket permission to fill vacancies on the supervisory level without reference to the Bureau of the Budget; permission for Bellevue to fill specific vacant positions on its nursing and teaching staff; and permission to grant living-out allowances to students so maximum enrollment could be maintained while the new residence was being built and living quarters are limited.

We are happy to report that the City has permitted the filling of most vacant positions and has granted the living out allowances.

Much of our attention has been focused on the new buildings, and we are watching the construction with impatience, wonder, and gratitude. Dr. Kogel has asked the Board to act in an advisory capacity to his committee on decorations and furnishings for the new residence. This Committee, under the chairmanship of Deputy Commissioner Hillman, met regularly. The Board was represented by Mrs. Maxwell, Mrs. Aldrich, and Mrs. Welldon who, though without a vote, were given the opportunity of taking an active part in all discussions.

Bellevue is represented on the Advisory Council on Nursing to the Department of Hospitals as are all the other nursing schools of the Department which have lay advisory committees. This group has been very active and is working to improve standards of nursing education in the City, to impress upon the City the need to expand facilities for training nurses, to secure higher salaries for nurses and to improve their working conditions. They are following closely the efforts of the Department of Hospitals and the Board of Higher Education to initiate collegiate and junior college programs in nursing education in City colleges. They recommend immediate action in this regard.

Detailed annual reports have been submitted by the chairmen of the Standing Committees of the Board of Managers, whose members have been wonderfully active and conscientious. The following is a digest of the work done.

The Budget Committee informs itself on matters dealing with budgetary requests for Bellevue Hospital for the ensuing fiscal year. Mrs. Auchincloss, Chairman, reports: "Dr. Jacobs again met with the Board's Budget Committee to inform them about the Bellevue Hospital budget. Shortages in personnel and equipment which affect the nursing service and the training of the student nurses are of grave concern to the Board, but they realize these conditions cannot be remedied unless Dr. Kogel succeeds in his unremitting efforts to secure appropriations from the City for the urgent needs of the Hospital Department." A letter was sent to Dr. Kogel commending his efforts, urging further action to bring hospital needs to the attention of the Board of Estimate and offering full cooperation of the Board of Managers.

Mrs. John Loeb, Chairman of the Counseling and Guidance Committee, reports on the vital and full program conducted by Miss Helen V. Ryan, Director of Student Personnel: "Our aim is always to help the student arrive at the successful completion of her training and become a mature, efficient professional nurse." To this end a program of individual interviews, group conferences, social and recreational activities, student association activities, and church activities is carried on by an able, well prepared staff. The Committee attended Council meetings when the student representatives were present. Mrs. Loeb and Mrs. Webb had teas in their homes for new students. We are all proud of the effectiveness of this Committee and the valuable services it renders.

The Education Committee, chaired by Mrs. Koehler, had two objectives: "first to gain more intimate knowledge of the Bellevue Schools and second, to stimulate present thinking concerning the functions of the different categories of nurses and the preparation of each group." They met with the faculty, attended classes, and attended the annual Conference of Directors of New York State Schools of Nursing in Albany. They plan to meet monthly with the Faculty Council where educational matters and plans for the future will be discussed.

The Board helps to support the Health Service by paying the salaries of four part time doctors. The Chairman of our Health Committee, Mrs. Wall, is in constant touch with Miss Simmons, the Director of this service, and her two assistants. In addition to caring for the health needs of the student body and the entire nursing staff at Bellevue Hospital, this service carries on an ambitious and up-to-date program of preventive medicine, comprising annual check-ups, immunization, T.B. control, and blood typing. They also

handle the physical examinations for applicants to the Schools and for newly employed registered and practical nurses in the hospital. This is an enormous responsibility, and Mrs. Wall pays tribute to the doctors and nurses of the Health Service. She finds their devotion a real inspiration.

Mrs. Maxwell, Chairman of the House Committee, reports the following: "On June 5th, 1951 orders were issued to vacate the Nurses Residence at 416 East 26th Street, and 426 East 26th Street, formerly called Osborn Hall. Graduate nurses were housed in the C & D Building and in the Willard Parker Hospital. The new building has now progressed to the third floor. Two Quonset huts located on ground east of the A & B building were officially opened December 17th, 1951. One is being used for a classroom and the other one for a gymnasium. Prior to the admission of the March, 1952, class thirty senior students were given living out allowances." Inconvenience and discomfort during the building period are unavoidable, and we thank all concerned for their forbearance and good nature. The fact that better times lie in the very near future is encouraging everyone to make the best of the present difficulties.

The Legislative Committee, headed by Mrs. Earle, keeps us informed of bills related to nursing which are pending in Albany and Washington. We supported the State Nurse Registries Bill which passed and the Scholarship Bill which was defeated.

Mrs. Osborn, Chairman of the Committee for the Mills School for Male Nurses, reports: "The Mills School has in the past year had a few changes. Mr. Jacob, a Mills School graduate, was appointed April 1st, to fill the vacancy caused by Mr. Yurkewicz' resignation. The forty-eight affiliating students have been exceptionally satisfactory this year, and it is interesting to note that they came from nine different schools of nursing. There are forty-five regular students in the School, eleven of whom will graduate this spring." The Board is aware of the challenge in the field of male nurse education and eagerly awaits the completion of the new buildings where there will be facilities to expand this side of our program.

One of the first tasks undertaken by the Nursing Committee last year was a reorganization of the method of administering the Scholarship Fund of the Board of Managers. Mrs. Stout, Chairman, reports that a Scholarship Committee was organized consisting of the Associate Director of the Schools of Nursing, the Director of

Student Personnel, and a clinical supervisor, with the Director of the Bellevue Schools as an ex-officio member. This committee has formed policies "regarding requirements for scholarship aid and has more thoroughly publicized the Fund. From July 1, 1951 to June 30, 1952 twelve scholarships were recommended by the Nursing Committee and granted by the Board." The report continues: "The Nursing Committee functioned in an advisory capacity, discusing with Mrs. Youtz various problems arising in the administration of her office; the shortage of nursing personnel throughout the hospital; and the education, welfare, and health of the students."

Everyone on the Board is a member of the Ward Visiting Committee. Mrs. Lowry, Chairman, submits the following: "Members repeatedly report difficulties caused by the breakdown of equipment, ceiling leaks in operating rooms, and linen shortages. Overcrowding is one of the more serious problems of nursing care. The utmost urgent concern this year has been the drastic shortage of nurses. Supplementing with less skilled categories of workers has been necessary and helpful, but has resulted in a need for added supervisory staff. All of these needs are acute and pressing and have been eloquently stated by Dr. Kogel. The cordial cooperation of Dr. Jacobs, his deputies and administrators, and of the Nursing Staff facilitated our work and is much appreciated."

We are fortunate in enjoying friendly relations with all those with whom we come in contact, and I wish to express the gratitude of the Board for the confidence placed in it by the Department of Hospitals and New York University. Mrs. Youtz, Dr. William Jacobs, Miss Weddige, Dr. I. Herbert Scheffer and Dr. Kogel are all working with us for the same ends. Dean McEwen and other members of the University staff have been more than cooperative, and the Bellevue Schools are receiving increasing benefits from this affiliation. Where there is good will and sincere devotion to a cause, good things are bound to happen. The citizens of New York City should be justly proud of their oldest School of Nursing and can look forward to its future with confidence.

This report is respectfully submitted to the Commissioner of Hospitals, New York City.

MARY C. ROCKEFELLER, *President*

REPORT OF THE SECRETARY
1951 - 1952

Profound interest in the future of nursing pervaded the eighteen regular meetings held by the Board of Managers during the year. This entailed not alone keeping abreast of current studies on the proper function of the nurse and her suitable education but also consideration of their direct relation to the Bellevue Schools and the Nursing Service.

Stimulated by the vigorous and enthusiastic leadership of their President, Mrs. Nelson A. Rockefeller, the Standing Committees of the Board were unusually active and devoted. They eagerly cooperated with Mrs. Youtz to help lessen problems in her first year as Director of both the Nursing Schools and Service. Fullest confidence was expressed in Mrs. Youtz.

In the course of the year the resignations of Mrs. John D. Kennedy, Mrs. John B. Leake and Mrs. John A. Warner were accepted with regret. All had rendered outstanding service but were moving away from New York City.

Mrs. Samuel A. Welldon, Mrs. Roger Milliken and Mrs. Grayson M. P. Murphy Jr. were unanimously elected to membership on the Board in the classes of 1953, 1956, 1957 respectively.

Mrs. George S. Franklin Jr. and Mrs. John D. Kennedy, who it was hoped at a future date might again join the Board, were voted to the Reserve List.

To fill the vacancies caused by the expiration of their terms, Mrs. John J. McCloy, Mrs. Harold Otis, Mrs. William H. Osborn, Mrs. W. Palmer Dixon and Mrs. John L. Loeb were re-elected, to the class of 1958.

At the annual meeting of the Board of Managers held on April 4, 1952, the following officers were elected to serve a one year term: President, Mrs. Nelson A. Rockefeller; First Vice-President, Mrs. Vanderbilt Webb; Second Vice-President, Mrs. Edward G. Lowry, Jr.; Secretary, Mrs. Edwin H. Koehler; Assistant Secretary, Mrs. Albert Francke, Jr.; Treasurer, Mrs. Langbourne M. Williams; Assistant Treasurer, Mrs. John L. Loeb.

The 1942 agreement between New York University, the City of New York and the Bellevue Training School for Nurses was modified, and these changes appear appended to the copy of the original agreement printed further on in this Annual Report.

1951-52 was a period of studied action in which plans began gradually to be formulated assuring a sound future for nursing.

PHYLLIS B. KOEHLER, *Secretary*

REPORT OF THE OSBORN HALL COMMITTEE
1951 - 1952

The Osborn Hall Restaurant and Shop have continued to operate for the benefit of those connected with the New York University-Bellevue Medical Center, as in the past.

The operation of the Osborn Hall Restaurant resulted in a deficit for the calendar year 1951 of $3,990.11 compared to $3,066.56 in 1950. Part of the increase is accounted for by Federal Old Age Benefit Taxes in the amount of $258.86 which we have not had to pay before, and part by the reduction in patronage due to the post-graduate medical students being transferred to the University Hospital. Economies in auditing and payroll expenses have been effected, and our prices slightly increased, which have resulted in an excess of income over expense for the first three months of 1952 of $484.42, compared to last year's deficit for the same period of $782.07 — an encouraging change.

A check from the New York University-Bellevue Medical Center for $3,066.56 covering the 1950 deficit was received July 27th, 1951.

The second payment of $8,000 under the terms of the agreement with the Medical Center of April 18th, 1950, was received August 17th, 1951; and in their fiscal year, 1951-1952 a check of $3,000 against the 1951 deficit.

The volume of business at the Shop has shown a steady increase since the beginning of the year, which is most encouraging to the Committee.

Miss Helberg, Mrs. Trigg and the staff have effectively maintained the special services provided by Osborn Hall for the Bellevue Community, and the Chairman is most grateful to them, and to the officers of the Medical Center, for their consideration and cooperation.

Respectfully submitted,

Estelle Giles Rimer, *Chairman*

FACULTY
BELLEVUE SCHOOLS OF NURSING
AND
SUPERVISORY AND ADMINISTRATIVE STAFF
BELLEVUE HOSPITAL NURSING SERVICE
(July 1, 1951 to June 30, 1952)

Administration

Director of Bellevue Schools of Nursing and Nursing Service of Bellevue Hospital: Blanche E. Edwards, R.N., M.A. to August 31, 1951; Irene R. Youtz, R.N., M.A. from September 1, 1951.

Assistants to Director of the Schools of Nursing and Nursing Service: Mary Elsie Palmer, R.N., M.A., Director of Supervision and Staff Education to August 31, 1951; Assistant Director of Nursing Service from September 1, 1951; Associate Director of the Schools of Nursing from January 1, 1952.

Mary C. Edgar, R.N., M.S., Director of Instruction.

Helen V. Ryan, R.N., M.A., Assistant to the Director of Bellevue Schools of Nursing to August 31, 1951; Director of Student Personnel from September 1, 1951

Rose V. McCarthy, R.N. M.A., Assistant to Director of Nursing Service.

Ruth Wilson, R.N., B.S., Assistant Director of Nursing Service, Psychiatric Division.

Ann Doyle, R.N., B.S., Assistant Superintendent of Nurses, Out-Patient Department.

Judith Abramson, R.N., M.A., Coordinator and Supervisor of Home Care Service to February 10, 1952; Sophie Flanagan, R.N., B.S., from December 19, 1951.

Minnie Biffer, R.N., Assistant Superintendent of Nurses, Surgical Supplies and Equipment Division.

Marie Standish Lamberton, R.N., B.S., Supervisor, Hospital Attendants.

Frieda Lifshitz Meyer, R.N., Assistant, Nursing Office (Leave of Absence, March 6, 1952 to September 5, 1952).

Lela Greenwood, R.N., M.A., Supervisor of Clinical Instruction (special part time assignment), from May 1, 1952. (Leave of absence from November 5, 1950 - April 30, 1952).

Helen Seiden, R.N., M.A., Assistant to Director of Student Personnel from September 1, 1951.

Health Service

Director of Health Service: Evalyn Simmons, R.N., B.S.

Assistants to the Director: Rita LaCouture, R.N., Mary Johnston, R.N. from April 6, 1952.

Assistant Director of Health Service and Adviser to Men Students: Charles Yurkewicz, R.N. to January 31, 1952; Jack Jacob, R.N. from April 1, 1952.

Physician, Bellevue Schools: Bertha Rader, M.D.

Surgeon, Bellevue Schools: Samuel Standard, M.D.

Chest Consultant Julia Jones, M.D.

Psychiatric Consultant: Zuleika Yarrell, M.D.

Residence Supervisors

Residence for Women: Myrtle Byron, R.N.

Residence for Men: Hester Lowry, R.N.

Department of Instruction

Director of Instruction: Mary C. Edgar, R.N., M.S.

Division of Instruction, Psychiatric Division: Mildred Gottdank, R.N., M.A. to February 8, 1952; Elrose Daniels, R.N., M.A. from January 21, 1952.

Instructors

Anatomy and Psychology: Mrs. Helen Carmody, r.n., m.s.

Anatomy and Physiology, Assistant: Kathleen Mann, r.n., b.s. to July 3, 1951; Educational Leave of Absence (July 13, 1951 to July 12, 1952) Resgned May 16, 1952.

Anatomy and Physiology, Assistant: Mary Chulick, r.n, b.s., from February 1, 1952.

Chemistry: Mrs. Helen Chadwick, r.n., m.s. (returned from leave of absence September 1, 1951)

Chemistry and Microbiology: Joan Sarvajic, r.n., m.s. to August 31, 1951.

Chemistry and Microbiology—Public Sanitation: Belva Gardiner, r.n., m.s. from September 1, 1951.

Elementary Material Medica: Helen Seiden, r.n., m.a. to August 31, 1951; Joan Sarvajic, r.n., m.s. from September 1, 1951.

Nursing Arts: Margaret Caller, r.n., m.a.

Nursing Arts Assistant: Rita Skoney, r.n.

Nutrition, Foods and Cookery, Diet Therapy: Rose Musicant, b.s., to May 13, 1952.

Nutrition, Foods and Cookery: Irene D. Kranberg, b.a., from January 16, 1952.

Diet Therapy: Lillian Borowitz, m.a.

Diet Therapy, Assistant in Nutrition, Foods and Cookery: Beatrice Finkelstein, b.s.

Director of Recreational Activities: Rose Vidlak, m.a.

Physical Education: Geraldine Smith, m.a.

History of Nursing: Ann Doyle, r.n., b.s.

Personal Health and Hygiene: Evalyn Simmons, r.n., b.s.

Librarian: Constance M. Lima, b.s.

Assistant Librarian: Mary Keyes, b.a. to May 24, 1952; Julia MacBeth, from May 1, 1952.

Assistant Librarian: Jeanette Kumpf, transferred to another Institution (leave of absence December 1, 1951 to May 31, 1952); Assistant Librarian Clerk Margaret Warren from June 1, 1952.

CLINICAL INSTRUCTORS AND SUPERVISORS

Medical Nursing, Assistant and Acting Chief Supervisor: Alice Kinch, r.n., m.a. until March 16, 1952; Chief Supervisor from March 16, 1952.

Medical Nursing, Assistant: Jeanne Grushinski, r.n., m.a. from June 16, 1952.

Medical Nursing, Acting Assistant: Fay Hotchkiss, r.n.

Surgical Nursing: Josephone Karbin, r.n., m.a.

Surgical Nursing, Assistant: Mary Federko, r.n., m.a.

Pediatric Nursing: Agnes Murray, r.n., b.s.

Pediatric Nursing Assistant: Josephine Burnett, r.n., b.s.

Pediatric Nursing Assistant: Ethel Cassotti (leave of absence August 1, 1951 to July 31, 1952).

Pediatric Nursing Assistant: Gladys Benz, r.n., m.a., Part-time from September 1, 1951; full-time from January 1, 1952.

Nursing of Premature Infants: Martha Roberts, r.n.

Obstetric Nursing: Mae M. Bookmiller, r.n.

Operating Room Nursing Instructor: Elizabeth Glandler, r.n., b.a. to September 30, 1951; Mary Chulick, r.n., b.s., from September 1, 1951 to January 31, 1952; William Patterson, r.n., from February 1, 1952.

Operating Room Nursing Suupervisor: Greta Faulkner, r.n.

Tuberculosis Nursing: Helen Wago, r.n., m.a. (on leave of absence from May 1951).

Tuberculosis Nursing, Assistant and Acting Chief Supervisor: Louise Faulkner, r.n., b.a.

Tuberculosis Nursing Assistant: Charles Heroy, r.n., m.a.

Urological Nursing: Moses Baskin, r.n., b.a.

Orthopedic Nursing: Beatrice Rudnick, r.n., b.s.
Eye, Ear, Nose and Throat Nursing: Iva Clayre Winters, r.n.
Rehabilitation Nursing: Alice Morrissey, r.n., b.s.
Gynecological Nursing: Anna Flood, r.n.
Neurological Nursing: Louise Macchio, r.n., b.s.
Venereal, Dermatological Nursing: Alberta Ellis, r.n.
Emergency Nursing and Admitting Department: Jane Ross Ajello, r.n.

Psychiatric Nursing, General Supervision

June Gill, r.n., m.a.; Annette Hoffman, r.n.; Blanche Jackowski, r.n.; Beatrice Lucarelli, r.n.; Irene Morris, r.n.; Ann McGuire, r.n.; Nancy Nash, r.n., b.s.; Hazel Russell, r.n.; Margery Smith, r.n., m.a.

Evening and Night Supervisors

Chief Supervisors: Etta Wolfe Mahoney, r.n., b.s.; Helena Oak Sird, r.n., b.s.
Medical Service: Mary McIntosh, r.n., to December 29, 1951; Marie Becker, r.n., from September 23, 1951; Eugenia Plass, r.n.; Julia Murray, r.n.
Surgical Service: Florence Brocki, r.n.; Mary Page, r.n., from August 16, 1951; Elizabeth Gere, r.n., from August 16, 1951.
Pediatric Service: Alice Quinn, r.n., b.a.; Althea Boggess, r.n., b.s.
Rhoda Sensenbach, r.n., b.s., to December 12, 1951; Marjorie Doyle, r.n., b.s., from August 12, 1951 to May 5, 1952 (leave of absence May 6, 1952 to August 9, 1952); Margaret Ambrosini (Acting Supervisor, from April 1, 1952).
Adult Special Services: Sara Edwards, r.n., m.a.; Margaret Godfrey, r.n.; Beatrice Ryan, r.n., from July 16, 1951; Johnnie Lee Beagles, r.n.; Nan Fox, r.n.; Marion Blood, r.n.
Chest Service: Pauline Sjogren, r.n.; Beulah Brooks, r.n.; Caroline Bartlett, r.n. (from June 16, 1951 to August 4, 1951); Mary Jane Brady, r.n., from September 16, 1951.
Venereal and Dermatological Service: Beatrice Ryan, r.n., to July 16, 1951; Arthur Hasse, r.n.; Hattie Lewis, r.n.; Margaret Hill, r.n., from August 16, 1951.
Psychiatric Service: Jeanette Royal, r.n.; Helen German, r.n.; Anne Oertel, r.n.; Viola Salter, r.n., b.s.; Ildaura Murillo, r.n., b.s.; Juliette Lewis, r.n.

Personnel Supervisors

Irene Higgins, r.n. ..... Pavilions A & B
Rose Horvath, r.n., b.s. ..... Pavilions C & D
Hermina Fromm, r.n. ..... Pavilions F & G
Ruth Mingus, r.n. ..... Pavilions I & K
Leah Vandervoort, r.n. ..... Pavilions L & M
Hazel Russell, r.n. ..... Pavilions N, O, P & Q
Maebelle Stehler, r.n. ..... Pavilions R & S

REPORT OF THE DIRECTOR OF THE SCHOOLS OF NURSING AND NURSING SERVICE OF BELLEVUE HOSPITAL
(July 1, 1951 to June 30, 1952)

Changes in Administrative Positions

The retirement of Miss Blanche Edwards overshadowed all other events at Bellevue during the year. For the past sixteen years as Director of the Schools of Nursing and of the Nursing Service, Miss Edwards has exerted a tremendous influence in keeping this big, complex organization from becoming too impersonal.

A series of farewell parties was given in honor of Miss Edwards, including affairs sponsored by the Board of Managers, Bellevue and Mills students, Bellevue Alumnae Association, Superintendents of Nurses of the Department of Hospitals, and the personnel of Bellevue Hospital. The sentiments of the personnel were expressed in the farewell message that accompanied their gift, "Much of Bellevue will go with you, and much of you will remain at Bellevue."

With full realization that the immediate successor would not be able to fill the gap created by Miss Edward's leaving, and that associates who also found it difficult to face her loss with composure would find the new adjustments equally difficult, the present Director reluctantly took over the administrative responsibilities on September 1st.

It was a strengthening influence to realize that Miss Edwards, in retirement, was close enough to be available for friendly counsel. Throughout this first year of a new term of service her continuing friendship and understanding have been of immeasurable assistance to the new director of the Schools.

The Schools of Nursing and Nursing Service of Bellevue Hospital, together with those in other hospitals of the Department of Hospitals suffered a loss when Miss Mary Ellen Manley, Director of the Office of Nursing Service and Nursing Education since January 1937, left New York City in August. The fact that she later accepted the position of Executive Secretary of the State Board of Nurse Examiners in Albany, and thereby became our "chief" in another capacity, ameliorated to a great extent our deep sense of loss.

It was a source of pride and satisfaction to Bellevueites to have Miss Dorothy Weddige, a Bellevue graduate who has served as Miss Manley's assistant for 12 years, promoted to the position of Director of the Office of Nursing Service and Nursing Education in

February 1952. Miss Weddige, who has been known to us for years as a clear thinker and indefatigable worker, has been most helpful and understanding in her new role as Director.

The necessity of realignment of duties among the administrative assistants imposed a burden of adjustments which has been borne with good grace. The plan of the Executive Committee to appoint two Associate Directors, one for the Schools of Nursing and one for Nursing Service, has not been consummated, but it is hoped that the plan will be in effect in the Fall.

Miss Elsie Palmer, formerly Director of Supervision and Staff Education, was appointed on September 1, 1951, as Assistant Director in Charge of Nursing Service. She continued to carry the major part of the responsibility of her former position in addition to taking on the responsibilty for many of the details of nursing service. In January 1952, when the Executive Committee decided that, despite the fact that the complete structural plan for administrative organization could not be effected at once it was important to proceed with the school organization, Miss Palmer was appointed as Associate Director of the Schools of Nursing.

On September 1, 1951, Miss Helen Ryan, formerly Director of Clinical Assignments, was appointed to the position of Director of Student Personnel, formerly filled by Mrs. Youtz. To make it possible to enlarge the scope of the student personnel department to include the assignment of students to clinical services, the staff was increased by the appointment of an assistant to Miss Ryan. Mrs. Helen Seiden, who formerly was an instructor in Drugs and Solutions, accepted this position. With the increased staff and the enlarged scope of responsibility, the Student Personnel Department has the advantage of close contact with more areas of the student's life than was possible under the former plan. The work load of this department was further increased by the necessity of taking over the responsibility for student records when Mrs. Frieda Lifshitz Meyer, who had served as an assistant in the office, went on a leave of absence in March 1952.

The responsibility for direction of the program of instruction has continued to be carried by Miss Mary C. Edgar and thus there has been no break in the continuity of this important phase of the work of the Schools of Nursing. Likewise, the continued service of Miss Rose McCarthy as Assistant Superintendent of Nurses in charge of employment and placement of nurses has helped to stabilize that important area of the Nursing Service.

The shortage of professional staff in the nursing office, coupled with an increased work load, made it difficult to provide coverage for weekends and holidays. Immediately upon this situation's being

called to the attention of the Board of Managers they, with characteristic understanding, gave financial assistance to make it possible to employ an assistant for alternate week-ends and holidays. Fortunately, a former member of the faculty, Miss Margaret Wening, was in the city for part of the school year taking graduate work at Teachers College, and she served in this capacity for several months.

Student Enrollment

Enrollment in the Bellevue Schools of Nursing on June 30th included 380 women and 46 men. This total of 426 is a decrease of 17 over the enrollment one year ago.

The student group is composed of the following:

	Women	Men	Total
1st year students	126	11	137
2nd year students	127	16	143
3rd year students	127	19	146
	380	46	426

The demolition of the Residence Annex — "426" — (formerly known as Osborn Hall) with the resultant decrease in nurses' rooms, posed the problem of a housing shortage in the late summer of 1951. Miss Edwards and Miss Manley attempted to secure a budgetary adjustment to permit a living out allowance for as many students as necessary to make room for housing the new class. However, action on the matter was delayed and it was necessary to curtail enrollment in the September class. During August many applicants were referred to other schools in the Department of Hospitals. The enrollment of women students in September 1951 was limited to 82. Before time for the admission of the Spring class the matter of the budgetary adjustment was expedited, through the efforts of Dr. Jacobs, and it was possible to arrange for 34 students to move out and to plan for similar adjustments for future classes during the building program. Upper classmen who had families or relatives in the city, and whose parents gave written permission for the move, were selected for living out privileges. This made it possible to accommodate a class of 55 women students in March 1952.

At the same time that enrollment of women students was being curtailed because of lack of housing space, the enrollment of men students was being affected by world conditions that made it difficult for young men to plan their future.

The enrollment of new students was as follows:

September 1951	82 Women	9 Men
March 1952	55 Women	2 Men

Our plan is to admit as large a class as possible in September 1952.

Affiliating Students

The situation in relation to women affiliating students is the same as that reported last year, namely, the affiliation in Psychiatric Nursing has been continued for four New York schools (Beth Israel, Harlem, Lincoln and Metropolitan) who are able to provide housing and daily transportation. A total of 110 students from these schools has been enrolled this year.

Since there are adequate housing facilities in the Mills School, the enrollment of affiliating men from the hospitals of the New York State Department of Mental Hygiene has been continued. The curriculum for these students is the same as that described in last year's report. On June 30, there were 46 affiliating men students in the School.

Graduate Students

Four graduate nurses from New York University and one from Columbia did their field work in Psychiatric Nursing at Bellevue during the year.

Six graduate nurses completed the Post Graduate course in Rehabilitation Nursing during the year.

Graduation

A class of 121 women students and 11 men students was graduated on June 11th. Twelve received the Bachelor of Science degree of New York University in addition to the nursing certificate. The class and faculty participated in the formal commencement exercises of New York University held on the campus at University Heights in the morning.

The afternoon activities for the graduates and their guests consisted of the usual program, with the announcements of prizes and honor lists, followed by a supper and a dance. Because of the present lack of physical facilities at the School the program was held at Wyckoff Lounge in the Medical College, through the courtesy of Dean McEwen. A supper was served at "440". An informal dance was held in the Quonset classroom. The members of the faculty and the dietary department cooperated in making the day a happy occasion for the graduating class. The Board of Managers, as in former years, provided flowers for the occasion.

Capping

Capping exercises for the September class were held in the Lecture Hall at 440 on September 26, 1951. Miss Edwards graciously accepted the invitation of the class and of the Director to "do the honors" in bestowing caps and giving the Nurses' pledge. Ninety Bellevue students received caps, 13 men received Mills School insignia.

On March 31, 1952 capping exercises were held for the March class. Mrs. Youtz did the capping, and Miss Palmer read the Nurses' Pledge. Forty-one Bellevue students received caps, four men received Mills School insignia.

On both occasions Mrs. Rockefeller represented the Board of Managers in participating in the program.

Committee on Admissions

A Committee on Admissions was appointed in time to begin work on processing applications for the spring class several months prior to the admission date. Miss Mary Edgar, Director of Instruction, has served very capably as chairman and has assisted in systematizing the processing of applications. The committee has been meeting each week, and physical examinations of applicants are scheduled regularly.

The Education Program

During the past year, the education program was reviewed and modifications or revisions initiated in such areas of the program, as seemed indicated. Plans are now underway which will enrich and strengthen the program.

Curriculum

The plan which was reported last year in relation to the course in Communicable Disease Nursing has been put into effect this year. The affiliation for Communicable Disease Nursing at Willard Parker Hospital has been discontinued for students of the Bellevue Schools of Nursing. A broader concept of communicable diseases will be offered through integration of this course throughout the curriculum, i.e. in Nursing Arts, Microbiology, Medical Nursing, and Pediatric Nursing. These various courses have already been modified to insure the inclusion of such information concerning communicable diseases, as may be germane to each course.

All students now receive twelve weeks experience in Psychiatric Nursing, thus fully meeting the new requirements of the New York State Education Department. The instruction and experience in this course have been modified to include a two weeks assignment in

the Mental Hygiene Clinic and the Psychiatric Admitting Office; field trips to observe community resources; and the use of films to increase the students' understanding of mental health and the facilities which are available for referrals and use when help is needed.

In Pediatric Nursing, greater emphasis is being placed on the unit of instruction — "the normal growth and development of the child." Valuable clinical experience in this area is afforded through student observation and instruction in the children's playroom.

A four week course in "Special Nursing" for senior students was begun in May 1952. This course is designed to provide concentrated nursing care to selected, acutely ill patients in all general services of the hospital; and to give students the opportunity to organize previous nursing experience into an effective plan of individualized patient care. This experience is implemented by conferences and group discussions. Students receive guidance and supervision from the Supervisor of Clinical Instruction who is assisted by the Head Nurse or Ward Instructor in charge of the immediate ward to which the student is assigned. The students seem to feel that this experience is a real learning opportunity and have realized true satisfactions in this unit of their instruction.

A new unit of instruction and clinical experience has been developed within the curriculum, viz., the care of the premature infant. This course is being offered to all students during their senior year.

Student Projects

Student projects have been used with considerable success throughout the curriculum and have added greatly to the interest and enthusiasm of students for many courses. These projects have provided students with an opportunity for group participation; experience in organizing and presenting material; learning to evaluate their own work; etc.

During the pre-clinical period, the degree students presented an excellent project in chemistry. This project included a discussion of natural and artificial radio-activity, and emphasized the effect of emissions of radio-active material on tissue and the care to be exercised in the handling of these tissues.

A skit on "Drug Addiction" which was produced by the students in the Pharmacology class, was most effective in demonstrating the effects and misuse of narcotics.

Students when assigned to the playroom, have shown considerable ingenuity in projects such as the making of toys suitable for children of various ages.

During the senior year, the project method of teaching has been used very effectively in the course in Nursing Arts III. Projects presented by students in this course have been especially well organized and have evinced the acquisition of knowledge and nursing skills and a maturity of thought and judgment.

Physical Education

In spite of having to conduct the physical education program under serious handicaps due to lack of physical facilities, Miss Smith reports the following activities:

Tennis tournaments for men and women were held throughout daylight saving time. Excellent weather permitted classes in tennis until the end of November. Spring tennis has been limited because of construction in the adjacent yard.

In the fall there were classes in touch football for men.

In December, physical education classes began in the quonset gym.

Badminton tournaments were held in the quonset gym until the beginning of daylight saving time.

Because of unusual talent and ability of some of the students, a water show was given in January. This show provided instruction, promoted initiative, leadership, and cooperation among advanced swimmers who are apt to be neglected in the interest of giving beginners all the help they need. There were requests for another water show. The second show included some of the numbers given in the first show and new original compositions. Freshmen, upperclassmen, graduates, instructors, from non-swimmers to advanced swimmers, participated in the shows.

Students conducted extra curricular classes in ballet and modern dancing in the quonset gym, in the evening.

Playroom

The opening of the playroom on a full time basis on January 1, 1952 was made possible when Miss Gladys Benz, who had been employed part time for several months on the Pediatric Service, accepted the position formerly held by Mrs. Ethel Cassotti. Miss Benz, the author of a book on Pediatric Nursing, has exerted a great influence in enriching the students' experience in Pediatric Nursing, and in reviving the value of the playroom for the convalescent children who attend the play periods.

The students are assigned to the playroom for one week's experience. Teaching includes the application of principles of growth and development to play situations. The census is limited to 20 each play period so that each student has the opportunity to

plan and supervise play activities for small groups of children at a time.

The continued interest and support of the Board of Managers has made this program possible.

Faculty

Mrs. Helen Chadwick, Instructor in Chemistry and Assistant Instructor in Microbiology, returned from an educational leave of absence September 1, 1951.

Mrs. Elrose Daniels was appointed Director of Instruction, Psychiatric Division in January 1952, to succeed Miss Mildred Gottdank who resigned to accept a position at Wayne University in Detroit.

Miss Joan Sarvajic, who substituted for Mrs. Chadwick during her leave of absence, accepted the position of Instructor of Pharmacology, Drugs and Solutions, and Pathology. Mrs. Helen Seiden, who formerly held that position, was transferred to the position of Assistant to the Director of Student Personnel.

Mrs. Shirley Baitinger, who was a temporary appointee to assist with instruction in Anatomy and Microbiology, resigned March 13, 1952. This vacancy was filled by Miss Mary Chulick, who transferred from the position of Instructor and Supervisor of Operating Room Technique.

Miss Kathleen Mann, Assistant Instructor in Anatomy, resigned May 16, 1952 following an educational leave of absence, to continue her studies in Europe.

Miss Belva Gardiner, was appointed on September 1, 1951, to the position of Instructor in Microbiology and Assistant Instructor in Chemistry.

Miss Irene Kranberg was appointed as Instructor in Nutrition, Foods and Cookery to replace Miss Renee Musicant who resigned.

Faculty Participation in Professional Activities

Several members of the Faculty and several students attended sessions of the convention of the New York State Nurses Association and New York State League of Nursing Education held in New York City in October, 1951.

At this convention, Miss Crescentia Troy, a nurse on the Bellevue staff, was given the Mary Roberts award for her article, "Tender, Loving Care", which appeared in the American Journal of Nursing in December, 1948.

The Bellevue Schools were represented at the Directors Conference in Albany, March 12th and 13th, by Miss Elsie Palmer and Miss Mary Edgar.

Miss Anna Richwall attended the meeting of the National Tuberculosis Association in Boston in May.

Nine instructors and supervisors attended a seminar on Shock, held at Teachers College on May 14, 1952.

Twelve members of the Faculty and five students attended, for periods varying from one day to five days, the Biennial Convention of the American Nurses Association and the National League of Nursing Education held in Atlantic City the week of June 16, 1952.

Mrs. Irene Youtz, Miss Elsie Palmer, and Miss Mary Edgar attended the regional conference on accreditation held in New York City on June 26, 27, ad 28.

Miss Alice B. Morrissey, the Supervisor of the Rehabilitation Nursing Service, is the author of a book, *Rehabilitation Nursing*, published by G. P. Putnam's Sons in December 1951. The foreword of the book was written by Dr. Howard A. Rusk, the Medical Director of the Rehabilitation Service.

Miss Morrissey was a guest speaker at the convention of the Mid-West States Public Health Organization, in Milwaukee, Wisconsin, on April 8, 1952. Her subject was *New Advances in the Care of the Chronically Ill Person.* She has given lectures on Rehabilitation Nursing to many organizations during the year.

Student Personnel Work

The reorganization of the Student Personnel Department was reported under changes in administrative positions.

The scope of the program has been broadened considerably since it includes the planning and follow-up of student clinical assignments. This provides for a more intimate knowledge of student progress in the clinical areas and presents an excellent opportunity to assist students in their adjustments to ward situations.

The Bellevue Student Association has had regular monthly meetings and programs of special interest have been presented, including educational films and colored slides of various student activities during the past months.

The Bellevue and the Mills Student Associations have been enrolled as members of the newly organized Student Nurse Association of New York State and several delegates from both groups attended meetings at the biennial convention of the New York State Nurses Association which was held in New York City in October, 1951. The students have shown a growing interest in the activities of the State Association. District #13, which includes the students in the New York City area, held its regular meeting at Bellevue in April. The newly elected officers for District #13 for the coming year include two of our students. Miss Nancy Jaeger of the Spring

1953 class was elected president and Mr. Hugh Wesley of the Spring 1953 class (Mills) was elected treasurer. Delegates were chosen to represent the Bellevue and Mills Student Associations at the Biennial Convention in Atlantic City in June. It is encouraging to note this student interest in professional organizations. Participation in these activities provides many excellent opportunities for group work with students from other schools and promotes a better understanding of the functions and objectives of the nursing profession.

Miss Vidlak and the Social Committee of the Student Association planned a variety of activities in which many of the students have participated. The monthly informal dances, which have been held in the Lecture Hall in the Nurses' Residence, have been very popular with the students and their guests. Ample space is provided by the use of adjoining rooms on the first floor. The various classes, who have been responsible for these affairs, have shown ingenuity and imagination in devising varied and attractive settings. A great measure of the success of all student activities at the Residence is due to the cooperation and untiring efforts of Miss Byron whose assistance is greatly appreciated by all.

The highlight of the social season was the formal prom for junior and senior students which was held at the Vanderbilt Hotel in December.

Other activities have been courtyard barbecues, canteen parties, theatre parties, movies, hikes and beach trips. During the winter months there were ice-skating parties and all day outings for the enjoyment of winter sports.

The School Chorus, under the direction of Miss Esther Miller, has held frequent rehearsals. Programs of appropriate vocal selections were presented at the Thanksgiving and Christmas concerts. The chorus also provided musical selections for the Water Show which was held in the spring, and for the presentation of "Bellevue Belles", in May.

Activities during the orientation program for the fall and spring freshman classes included a tea, restaurant and theatre parties, sightseeing trips, and informal parties in the residence. The outstanding social event for each class was the get-together party given by the Board of Managers. The party for the fall class was at the home of Mrs. Loeb and the spring class was entertained at the home of Mrs. Webb.

Mrs. Seiden has participated in an active recruitment program. Many high schools have been visited and student representatives, both Bellevue and Mills, have had an opportunity to participate. Open House, which was held in November for interested students from high schools and colleges in the City, was well attended.

The program included a short tour of the hospital, presentation of the film "Girls in White", a discussion period and refreshments. Bellevue and Mills students assisted in making the program a success.

The Bellevue Student Association, under the chairmanship of Miss Nancy Jaeger, presented the pageant, "Bellevue Belles" (a revival from the anniversary celebration in 1948) on May 21st in honor of the 43rd anniversary of 440. Different styles of uniforms were modelled by students, showing the development of the Bellevue student uniform from 1873 to the present day. Miss Palmer acted as narrator.

In May, two Bellevue students were invited to spend a day at Nurses' House at Babylon, L. I. with students from several other schools. They reported a very enjoyable day and were most enthusiastic about the recreational facilities provided.

The continued interest and support of the Board of Managers is very much appreciated and Mrs. Loeb has been most generous and understanding in her assistance.

The Library

The Library, once again, has a full staff of three people following the appointment of Miss Julia Macbeth as assistant librarian and Mrs. Margaret Warren as library assistant. An emergency situation was created when the former library assistant took an extended leave of absence, the assistant librarian resigned to accept a position elsewhere, and the librarian was ill for a few weeks. Several of the faculty members gave valuable assistance during this difficult period.

Two city hospitals sent their librarians to Bellevue for training. Miss Davis from Harlem Hospital spent two weeks receiving instruction in all phases of library science, while Mrs. Herstein from Fordham observed procedures for two days.

Eleven class hours were spent in instructing 141 Bellevue students and 48 affiliates in the use of the library and its tools. The Bellevue students were given tests in practical application.

Special attention was given to freshmen students who required help in improving reading habits.

Forty-six educational films were rented or borrowed this year. The library is now equipped with all new and up to date film catalogs.

The library continues to maintain a book review file and an up to date collection of publishers catalogs for the convenience of the staff in keeping up with current literature. These tools have proved very useful in book selection.

The semi-monthly bibliography, *Brief Notes on Current Periodical Literature,* continues to be well received. 1175 articles of interest to the nursing profession were read and annotated by the librarian. Outside subscriptions now number 70.

Health Service

The Board of Managers continues its support of the Health Service by making available for students the professional services of four physicians.

Dr. James McCormack, school physician since January 1, 1945, resigned August 31, 1951 to accept the appointment as Associate Dean of the College of Physicians and Surgeons, Columbia University. As school physician, Dr. McCormack showed unusual understanding of the problems of students. His successor, Dr. Bertha Rader, was associated with the Health Service in 1944 and 1945 as an assistant to the school physician. This previous experience in the school, during which she demonstrated outstanding ability, has been an asset in assuming her new status as school physician.

The other three members of the staff, namely, Dr. Samuel Standard, school surgeon, Dr. Zuleika Yarrell, psychiatric consultant, and Dr. Julia Jones, chest conusltant, continue to give the same high quality of service which has characterized the Health Service over a period of years.

The B.C.G. Vaccination program, under the direction of Dr. Julia M. Jones, has been continued. All students entering the school with a negative Mantoux have been vaccinated. No difficulties have been encountered with the program and while it is too soon to evaluate the results, new cases of tuberculosis have been fewer than at any time since the tuberculosis case finding program was begun. Dr. Jones is of the opinion that this decrease in incidence of disease at least suggests that B.C.G. Vaccination is altering the situation.

We regret to report that one student nurse, two graduate nurses and one practical nurse developed tuberculosis during the last year.

The personal interest of Mrs. Wall, Mrs. Otis and other members of the Health Service Committee has been a source of encouragement to the personnel of this department.

Civil Defense Activities

In preparation for city-wide test drills, Civil Defense activities passed from the theoretical phase to the active phase of enrollment and assignment of all personnel. A great deal of time and effort were expended in getting the organization into operational trim. The first test drill, early in December, proved that the Bellevue organization, under Dr. Jacobs' leadership, was efficient. The Nurs-

ing Service personnel and student nurses have participated actively in the test drills held during the year.

Other activities related to Civil Defense are:

One professional nurse, Miss Grushinski, completed the instructors course in "Nursing in Atomic Disaster." She has taught the course "Nursing in Atomic Disaster" to 119 practical nurses. She also has taught the Red Cross First Aid course to a total of 58 student nurses and 351 hospital attendants and hospital helpers.

The three films, "Medical Effects of the Atom Bomb" have been shown to 42 professional nurses and 123 practical nurses.

Training Program for Auxiliary Workers

Miss Palmer and the Supervisors of Auxiliary Workers have been responsible for carrying out the following program:

The 4 weeks in-service course of instruction has been repeated each month. A total of 309 attendants successfully completed the training, which consists of 80 hours of classroom instruction and 80 hours of supervised practice on control wards. During the past year, the oxygen therapist taught the class to this group on "Oxygen Therapy" and the teaching dietitian taught the class on "Food Service."

A group of attendants has been taught the following advanced classes in order to prepare them to assume additional responsibilities:

Service	No. hrs. theory & supervised practice	No. successfully completed classes
Surgery	6	21
Medicine	4	24
Specialties	6	35
Chest	4	20
Total	20	100

The same group of instructors taught a 6 weeks "Medicine Course" for a carefully selected group of practical nurses. The course consists of 60 hours of classroom demonstration and return demonstration and 72 hours of supervised ward practice. Six practical nurses successfully completed the course.

A carefully selected group of practical nurses, who had obtained a New York Practical Nurse license by waiver or by examination without having completed training in an accredited practical nurse school, has been taught to administer narcotics. Twenty practical nurses successfully completed the work, which varied from 6 to 10 hours of instruction and supervised practice, depending upon the needs of the individual practical nurse.

Miss Finkelstein, the teaching dietitian, met with Miss Palmer, the Personnel Supervisors and the Instructors of Auxiliary Workers and planned a series of demonstrations (a total of 4 hours) on "The Preparation and Serving of Food". These demonstrations have been given by the teaching dietitian to the entire group of day and evening kitchen personnel and to 243 hospital attendants. The Personnel Supervisors and Supervisors of Auxiliary Workers attended the classes. Many of the services reported an improvement in the preparation and serving of diets as a result of these classes.

A series of films, "Hospital Food Service" (borrowed from the Army) has been shown to the Personnel Supervisors and Supervisors of Auxiliary Workers, and repeated 4 times for groups of day and evening kitchen personnel and attendants.

Weekly meetings have been held with the Supervisors of Auxiliary Workers. The major part of this time has been spent in organizing and planning the above activities and in trying to solve the many individual problems concerning attendants.

The Personnel Supervisors, under the direction of Miss Palmer, have met each week and have accomplished the following:

Formulated the duties of the ward messengers, ward clerks, porters and kitchen personnel.

Compiled uniform rating records for the cleaners (porters and women cleaners) and kitchen personnel.

Made rounds in every building to meet the porters and women cleaners and observe their work.

Met with the day and evening kitchen personnel in groups, to inspect their uniforms.

Discussed the procedures for ordering household supplies, stationery and other items.

Formulated plans for the in-service training of dietary helpers and ward cleaners.

Staff Education for Graduate Nurses

A course in "The Guidance of Learning Activities" has been initiated for the Ward Instructors. The program of study provides for 45 hours of organized classroom instruction and is designed to meet the current needs of the 40 Ward Instructors at Bellevue. The last 15 hours of the course were arranged as workshop conferences. The Ward Instructors divided into groups, formulated patient centered ward conferences, presented them in class and evaluated each conference as it was presented.

Miss Lela Greenwood who is working on a part time basis supervising the clinical teaching program, has given valuable assistance in organizing and supervising the program on the urological

service. Several conferences have been held with the supervisor and ward instructors on this service. One day has been spent on each of the three urological wards observing and evaluating the nursing service and the present teaching program.

A refresher course in Drugs and Solutions has been given for night nurses. Fourteen night nurses attended the first series of classes.

The Committee on Head Nurse Duties has completed the revision of the duties and placed a copy on each ward. They are an excellent guide in helping the Head Nurse to organize and plan her work.

Bellevue Hospital participated in the study on the "Improvement of Nursing Service" sponsored by the New York State Nurses Association. Two graduate nurses who were enrolled in the Nursing Education Department of New York University studied the activities of graduate nurses on the Medical (A&B) and Surgical (L&M) services on the 3 tours of duty.

The Committee on Procedures has met once each week during the second half of the year and has revised the procedures relating to "Medical Aseptic Technic".

Long Range Planning

As part of a long range program of studying various patterns of nursing education with a view toward determining the most desirable form for the Bellevue Schools of the future, Miss Palmer has made visits to several organizations.

She spent a day at Adelphi College studying the details of their program. A comprehensive report of her findings was presented at a joint meeting of the Faculty Council of the School of Nursing and the Education Committee of the Board of Managers.

The Education Committee of the Board of Managers, by its intelligent interest in the current trends in nursing education, has been a stimulus to the Faculty Council.

Collaboration with Washington Square College

Dean McCloskey and Dean Arnold of Washington Square College held a conference on January 4, 1952 with the Curriculum Committee of the School of Nursing to discuss the pre-nursing curriculum at Washington Square College. The committee approved the revision of the pre-nursing curriculum to make it conform with the requirements for the first two years of the Liberal Arts program. This revision was approved by the Executive Committee of the School and by the State Education Department.

The Director and Associate Director of the School were invited to a luncheon at Washington Square College on April 25, 1952, to discuss with Dean McCloskey, Dean Graham and Dr. Schweizer methods of establishing a closer working relationship between the College and the School.

As a sequel to that conference, plans have been made to offer to the pre-nursing students at the College, a course in Orientation to Nursing. This course, to be offered for the first time in the Fall of 1952, will be taught by Miss Palmer. Dr. Vera Fry and Miss Jean Campbell of the faculty of the graduate nurse program at New York University have been most generous in assisting in the planning of this course.

Scholarship Committee

A Scholarship Committee composed of Miss Elsie Palmer, chairman, Miss Helen Ryan and Miss Alice Morrissey, with Mrs. Youtz as an ex-officio member, was appointed in the fall to act on applications for scholarships awarded by the Board of Managers and by the Department of Hospitals. Policies were formulated governing the scholarship fund of the Board of Managers, and the fund was more widely publicized. Twelve nurses received scholarships from the Department of Hospitals and twelve from the Board of Managers.

Building Program

The materialization of the long delayed dreams of a new residence seems almost too good to be true. But the rising walls of concrete and steel are tangible evidence that the plans and hopes of recent years are to be realized in the near future.

The interest of the Board of Managers in securing adequate and suitable equipment for the school and residence has stimulated the committee, headed by Mrs. Maxwell, to collaborate with the equipment division of the Department of Hospitals in selecting furnishings.

The quonset huts, built to provide the school with much needed facilities until the new residence is ready for occupancy, were opened for use on December 17, 1951. One is being used as a gymnasium, one as a classroom. These buildings have helped a great deal in relieving the overworked lecture hall and hospital classrooms. With their freshly decorated interiors, they provide an attractive atmosphere for classes and for other gatherings.

Problems Affecting the Schools

This report, although essentially that of the Schools of Nursing, would not be complete without some mention of hospital

problems that affect the quality of nursing care and therefore directly influence the quality of clinical experience and instruction of students.

The insufficient number of professional nurses continues to be the major problem of the nursing service. In many services one professional nurse has to "cover" several wards during the evening and night tours of duty, supervising the work of attendants and assuming the responsibility on the several wards of procedures that must be done by a professional nurse.

The nursing staff is out of balance on the side of the auxiliary workers. The instruction and continued supervision of this group have done much to upgrade their contribution, but at best it cannot take the place of adequate professional personnel.

Another perennial problem is that of serious delays in getting repairs and replacement of equipment, with resultant loss of time and efficiency. An improvement in this area has been noted since Dr. Jacobs assumed direct responsibility for reviewing requisitions and giving priority to those most closely related to the care of patients.

Personnel problems relating to budgetary and payroll procedures are numerous, e.g., the delay in getting the first pay check, the delay in getting approval from the Budget Director's office for filling "line" positions, the necessity of waiting for budget modifications for changing from "with maintenance" to "no maintenance" status, etc.

Assistance Given by the Board of Managers

The Board of Managers has been of the greatest assistance in helping to fill the gap created by these procedures. The most notable instance was that of a Science Instructor's appointment on September 1, an absolute necessity for carrying on the work of the school, but stymied for months in securing official approval from the Budget Director's office. The Board of Managers, to safeguard the teaching program, carried the salary of the instructor and brought the matter insistently to the attention of Departmental officials, until the problem was solved.

The activities of the Ward Visiting Committee of the Board of Managers help to bring into focus periodically the problems related to laundry, repairs of equipment, inadequate supplies, shortage of personnel, etc. which are the constant concern of the administrative staff of the hospital. The members of the Board who visit the wards are concerned both with the nursing care of patients and the education of student nurses. Since this dual concern represents also the dual responsibility carried by the Director of the

Schools and Nursing Service, it gives the Director the assurance of the Board's full understanding of the multitudinous problems related to nursing care and nursing education.

Acknowledgements

Without the understanding and support of the Board of Managers and of my administrative associates it would not have been possible to carry the heavy load of responsibility imposed by the demands of the Nursing Service and the Schools of Nursing.

Dr. Jacobs, the Medical Superintendent, and Dr. Cutolo, his Associate, have been most helpful in giving advice and assistance.

Although she, too, was going through the process of adjustment to a new position, Miss Weddige has given inspiring leadership to the nursing service and schools of nursing of the Department of Hospitals.

With sincere appreciation for what the support of these individuals and groups has meant during this year of orientation to a position which, by its magnitude, is a humbling and inspiring experience, I respectfully submit this report.

IRENE ROBERTSON YOUTZ
Director of the Schools of Nursing and Nursing Service, Bellevue Hospital

NURSING PERSONNEL
of
BELLEVUE HOSPITAL
(As of June 30, 1952)

REGISTERED NURSES

	General		Psychiatric	
R.N. Positions authorized by budget		860		344
R.N. Positions filled by registered nurses	455		200	
R.N. Positions used for employing practical nurses	37		4	
R.N. Positions used for employing hospital attendants	339		129	
R.N. Positions borrowed by other City Hospitals	3		0	
R.N. Positions vacant	26		11	
Total		860		344

PRACTICAL NURSES

	General		Psychiatric	
Practical nurse positions authorized by budget		110		77
Practical nurse positions filled by practical nurses	62		70	
Practical nurse positions used for employing hospital attendants	48		7	
Practical nurse positions vacant	0		0	
Total		110		77

HOSPITAL ATTENDANTS

	General		Psychiatric	
Hospital attendant positions authorized by budget		624		144
Hospital attendant positions filled by attendants	599		142	
Hospital attendant positions vacant	25		2	
Total		624		144

GENERAL STATISTICS—NURSING SERVICE
For year ending June 30, 1952

REGISTERED PROFESSIONAL NURSES

	General	Psychiatric
Appointments	161	43
Resignations	170	58
Dismissals	0	0
Deaths	2	0
Retirements	2	3
Days illness	3867	3142
Days absence (other than illness)	1068	3140
Days vacation	8021	4570
Leaves of absence granted	48	12
Military leaves	7	1

LICENSED PRACTICAL NURSES

	General	Psychiatric
Appointments	27	20
Resignations	17	2
Dismissals	1	0
Deaths	0	0
Days illness	1246	1270
Days absence (other than illness)	106	1128
Days vacation	1705	1777
Leaves of absence granted	5	7

HOSPITAL ATTENDANTS

	General	Psychiatric
Appointments	453	125
Resignations	290	70
Dismissals	52	8
Deaths	2	2
Days illness	7864	4710
Days absence (other than illness)	4981	2481
Days vacation	12562	4950
Leaves of absence	35	7
Military Leaves	9	1

STUDENT ENROLLMENT
IN
BELLEVUE SCHOOLS OF NURSING
As of June 30, 1952

Bellevue School of Nursing (women)	380
Mills School of Nursing (men)	46
Affiliated students (men)	46
Affiliated students (women)	50
Total	522

GENERAL STATISTICS—SCHOOLS OF NURSING
(July 1, 1951 to June 30, 1952)

Bellevue and Mills Students	Women	Men
Admissions (freshmen students)	140	11
Admissions (advanced students readmitted)	6	1
Withdrawals (freshmen—first six months)	15	1
Withdrawals (advanced—after six months)	22	2
Completed course	118	17
Days illness	2297	432
Days absence (other than illness)	141	24
Days vacation	9890	1694
Affiliating Students		
Admissions	168	51
Withdrawals	1	3
Completed course	147	56
Number of schools sending students to Bellevue	5	10
New affiliations accepted	0	0
Affiliations discontinued	0	0
Days illness—all affiliating students	319	153
Days absence	30	15

GRADUATION

The graduating class of 1952 included the following young women and young men. The formal commencement exercises of New York University were held at Ohio Field, University Heights, on the morning of June 11th. The candidates were presented by Dean Currier McEwen. Certificates and degrees were conferred by Chancellor Henry Townley Heald.

Bellevue School of Nursing

Rita Alexander
Erla T. Baker
Claire A. Beckwith
Dolores Rosen Beutens
Louise Blazis
Madeline A. Bohman
Estella Camhi*
Eleanor M. Capers*
Margaret E. Carr
Lois Preudhomme Cobb
Jane C. Cogbill
Mary C. Considine
Nicholina Antonia Corona
Mercedes Cortez
Margaret M. Daley
Patricia Margaret Daley
Virginia M. Dashner
Barbara A. Davies
Veronica L. Deegan
Alice Maude Dixon
Nancy Douglas
Elizabeth Ann Driscoll
Evelyn Ehrlich*
Nancy Ann Elmer
Joanne M. Evans
Shirley Fader
Barbara Fellerman
Cecilia M. Fenton
Marguerita Fiorentino*
Marie Antoinette Fiorenza
R. Ruth Kaufman Fisher
Constance Eugenia Fludd
Gladys Aileen Foss
Dorothy May Fox
Rosemary Geoghegan
Anne Josephine Gibbons
Beverly Gould
Margaret Jerlin Grosz†
Rita Joan Haahn
Phyllis Bauer Hageman
Ruth Ann Haltiwanger*
Eileen Teresa Halton
Lucienne Hill
Barbara Herlain Hillary
Patricia Joan Holfelder
Joan Florence Houlihan
Ethel Jeanne Johnson
Ruth Kahn
Florence Grace Kaplan*
Alyce R. Kavanagh
Sheila Mary Kehoe
Margaret Fay Keller
Rhoda Koch
Athena Kouzan
Joan Mary Kramer
Etta Krupitsky*
Rosemary Hannon Lamb
Pia Theresa Lanza
Elsie A. Lehner
Jean E. Lucas
Margaret Priscilla Lundy
Barbara Manzo
Mary A. McAvinue
Anne McDonald
Eileen E. McGrath
Phyllis McMahon
Priscilla C. McPenman
Harriet Meltzer
Helen Anna Miller
Joyce Audrey Mills
Eunice Mondesire
Rose Heffernan Mysiuk
Laura E. Norley
Mildred Marie Normile
Adlinde M. Novelli
Joyce Juanita Nurse*
Olga Opalak
Rita Orlin
Ruth Edwina Palmer
Jeanne Naomi Parent
Erika Parker
Marion Perich
Elaine Irene Perry
Marlene Hellmers Peteani
Barbara Peterson
Ann Frances Pierce
Margaret Patricia Pierce
Patricia A. Pieters
Laura Raffaelli

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*Candidates for Bachelor of Science Degree of New York University
†Withdrew for indefinite period shortly after graduation.

Peggy Anne Regan
Diane V. Ribuffo
Mary Lou Robbins
Henrietta M. Robinson*
Irene Rodak
Jeanette Romanescu
Janet Rutkowski
Kathleen Ryan
Alice Schaefer
Mary Carden Schmidt
Alice Scraggs
Mildred Grace Segraves‡
Louise Ann Seikel
F. Winona Shaeffer
Sonia Shutov
Esther Morales Sidman
Dorothy C. Simonovich
Pearl Lorraine Skeete
Mary Alice Smith
Joan Soderman
Claire J. Speck
Charlotte Iola Thienel
Olga Torrents*
Yvonne H. Trinkwater
Margaret Beatrice Vigeland
Rosemarie Votava
Cora May Wallace
Nanette M. Wilkins
Ruth Lauretta Williams*
Carnice Lee Yelverton
Kathleen Young
Mary Elizabeth Zekoll

Mills School of Nursing for Men

Scott Lowell Butterfield, Jr.
Frank Charles Buxton
Herbert E. Filarsky
Jack A. Jacob
James McKinnon Kerr
Roger Dale Nagel
William Buchanan Obermeyer
Gerald Roger Schmidt*
Eugene Leo Skellchock
Walter E. Valdez
Malcolm Charles Wells

*Candidates for Bachelor of Science Degree of New York University
‡Withdrew for health leave shortly after graduation.

AWARDS PRESENTED TO THE 1952 GRADUATING CLASS

The program for the presentation of graduation awards was held in Wyckoff Lounge of the Medical College on the afternoon of Graduation Day, June 11th. Dr. William F. Jacobs, Medical Superintendent, presided during the program. Greetings were given by Dr. Currier McEwen, Dean of the College of Medicine of New York University; Deputy Commissioner, Maurice Matzkin of the Department of Hospitals; and Miss Dorothy Weddige, Director of the Office of Nursing Education and Nursing Service of the Department of Hospitals. Mrs. Nelson Rockefeller, President of the Board of Managers, announcing the awards.

The Lavinia Dock Prize (named for a distinguished Bellevue graduate) is awarded annually to the Bellevue student who has attained the highest scholastic record. This prize of $25.00, which is given by the Board of Managers, was awarded this year to — Miss Alice Scraggs.

The Mrs. Whitelaw Reid Prize (named in honor of a long-time member of the Board and daughter of the Founder of the Mills School, Mr. D. Ogden Mills) is awarded annually to the Mills student who has achieved the highest scholastic record. This prize of $25.00, which is given by the Board of Managers, was awarded to — Mr. Roger D. Nagel.

The Mrs. William Preston Griffin Prize (named for one of the Founders of the Bellevue School) is awarded annually to the Bellevue student who has achieved the highest rating in bedside nursing. This prize of $25.00, which is given by the Board of Managers, was awarded to — Mrs. Dolores Rosen Beutens.

The D. O. Mills prize granted to the Mills student for the highest rating in bedside nursing was awarded to — Mr. Scott Butterfield, Jr.

The Alumnae Association of the Bellevue School of Nursing, each year honors the member of the graduating class who has attained the highest combined average in theory and practice. The award, the Bellevue Pin, was presented by Miss Rose Horvath, President of the Bellevue Alumnae Association to — Miss Alice Scraggs.

The Mills School student who has attained the highest combined average in theory and practice is awarded the Mills School Pin. This award was presented to — Mr. William Obermeyer.

Honorable Mention for Scholastic Achievement

(These names are arranged alphabetically, not in order of their standing)

Claire Beckwith
Dolores Rosen Beutens
Madeline Bohman
Frank Buxton
Estelle Camhi
Barbara Davies
Alice Dixon
Evelyn Ehrlich
Marguerite Fiorentino
Ruth Kaufman Fisher
Rosemary Geoghegan
Phyllis Bauer Hageman
Ruth Haltiwanger
Lucienne Hill
Jack Jacob
Etta Krupitsky
Jean Lucas
Helen Miller
Mildred Normile
Joyce Nurse
William Obermeyer
Jeanne Parent
Marion Perich
Barbara Peterson
Margaret Pierce
Diane Ribuffo
Mary Lou Robbins
Henrietta Robinson
Irene Rodak
Jeanette Romanescu
Mildred Segraves
Pearl Skeete
Margaret Vigeland
Ruth Williams

Hononrable Mention for Excelelnce in Bedside Nursing

(These names are arranged alphabetically, not in order of their standing)

Erla Baker
Claire Beckwith
Estelle Camhi
Mercedes Cortez
Margaret Daley
Patricia Daley
Barbara Davies
Veronica Deegan
Shirley Fader
Gladys Foss
Ruth Kaufman Fisher
Rosemary Geoghegan
Margaret Jerlin Grosz
Phyllis Bauer Hageman
Lucienne Hill
Alyce Kavanagh
James Kerr
Margaret Lundy
Elsie Lehner
Barbara Manzo
Rogel Nagel
William Obermeyer
Jeanne Parent
Marlene Hellmers Petiani
Marion Perich
Margaret Pierce
Mary Lou Robbins
Henrietta Robinson
Jeanette Romanescu
Alice Scraggs
Mary Carden Schmidt
Mildred Segraves
Dorothy Simonovich
Mary Alice Smith
Florence Winona Shaeffer
Margaret Vigeland
Malcolm Wells
Ruth Williams
Carnice Yelverton

Not all students in the fall section of the graduating class have been assigned to the Urological and Obstetrical Services. It seemed therefore, that in order to award the prizes for proficiency in these two clinical areas in a just manner, the recipients of such prizes should be determined only after all students had been assigned to these services. The announcement of these prizes will be made in the Fall 1952.*

A similar situation occurs in the Medical and Surgical Services, where the opportunity has not been afforded all members of the graduating class to complete the senior experience in these areas. Thus the prizes in proficiency in nursing in these services were

awarded at this time, on the basis of the records made during the junior assignments.

The CHARLES E. NAMMACK PRIZE for excellence in Medical Nursing was presented by Dr. Charles M. Nammack, who for many years was Director of Fourth Medical Division, to — Miss Estelle Camhi.

Honorable Mention for High Ratings in Medical Nursing
(These names are arranged alphabetically, not in order of their standing)

Madeline Bohman
Dolores Rosen Beutens
Barbara Davies
Evelyn Ehrlich
Ruth Kaufman Fisher
Rosemary Geoghegan
Lucienne Hill
Jack Jacob
Florence Kaplan
Etta Krupitsky
Rosemary Hannon Lamb
Elsie Lehner
Helen Miller
Roger Nagel
Mildred Normile
Joyce Nurse
Jeanne Parent
Henrietta Robinson
Irene Rodak
Mary Carden Schmidt
Alice Scraggs
Mildred Segraves
Margaret Vigeland
Ruth Williams

The SAMUEL STANDARD PRIZE for excellence in Surgical Nursing was awarded by Dr. Samuel Standard, Associate Professor of Clinical Surgery, New York University, to — Miss Margaret Pierce.

Honorable Mention for High Ratings in Surgical Nursing
(These names are arranged alphabetically, not in order of their standing)

Madeline Bohman
Estelle Camhi
Barbara Davies
Joanne Evans
Ruth Kaufman Fisher
Rosemary Geoghegan
Phyllis Bauer Hageman
Ettta Krupitsky
Roger Nagel
Joyce Nurse
William Obermeyer
Jeanne Parent
Marion Perich
Mary Lou Robbins
Henrietta Robinson
Irene Rodak
Alice Scraggs
Florence Winona Shaeffer
Pearl Skeete
Claire Speck
Margaret Vigeland
Ruth Williams

*The awards which had been deferred until all students had completed the courses were presented in November, 1952, as follows:

The GEORGE W. SLAUGHTER PRIZE for excellence in urological nursing (open to men and women) — $25.00 given by Dr. George W. Slaughter — won by Mr. Roger D. Nagel.

The FREDERICK FREED PRIZE for excellence in obstetric nursing (open to women) — $25.00 given by Dr. Frederick Freed — won by Rose Kaufman Fisher.

ALUMNAE ASSOCIATION OF THE BELLEVUE SCHOOL OF NURSING

The following officers have been elected to serve the Alumnae Association of the Bellevue School of Nursing for the year 1952-1953. The list includes officers elected at the annual meeting in May, 1952 and those whose terms continue from previous elections.

		Year of Graduation
President	Rose V. Horvath	(1929)
First Vice-President	Frances V. Cook	(1947)
Second Vice-President	Doris J. Headley	(1943)
Recording Secretary	Ada Sarah Coe	(1947)
Executive Secretary	Olive A. Froh	(1917)
Director	Madeleine R. Murray	(1924)
Director	Dorothy Quinn Barry	(1931)
Director	Johnnie Lee Beagles	(1929)
Director	Minnie Biffer	(1915)
Director	Margaret Caller	(1940)
Director	Fagostine N. Hotchkiss	(1945)
Finance Committee Chairman	Catherine McHale McNally	(1934)
Finance Committee Member	Betty C. Kauffmann	(1947)
Pension Fund Committee Chairman	Myrtle Byron	(1929)
Pension Fund Committee Member	Mary Jane Brady	(1948)
Pension Fund Committee Member	Doris Tietjen	(1950)

STANDING COMMITTEES—1952-1953

		Year of Graduation
Publication Committee	Mrs. Margery W. Smith	(1920)
Membership Committee	Mary A. Chulick	(1946)
Service Committee	Rita LaCouture	(1950)
Entertainment Committee	Joanne P. Salvi	(1951)
Legislative Committee	Helen Ryan	(1934)

In the absence of the President, Judith Mittler, who is serving with the armed forces in Europe, the First Vice-President, Frances V. Cook, presided at several of the meetings during the year and gave the report of the year's activities at the annual meeting in May. Some of the activities reported were:

Regular bi-monthly meetings were held. Classrooms of the school of nursing were used for meetings. The Quonset classroom was a popular meeting place. The regular meetings of the Board of Directors were held in the Alumnae office at the Hotel Madison Square at 37 Madison Avenue.

On Memorial Day the customary wreath was placed on the grave of Jane A. Delano in Arlington Cemetery.

The annual tea in honor of the graduating class was held on June 9, 1952, in the Wyckoff Lounge of the Medical School with refreshments served by the Osborn Hall Restaurant.

On August 22, 1951, the alumnae gave a Tea jointly honoring Miss Edwards, upon her retirement, and Mrs. Youtz, upon her appointment as Director of the School. A gift from the Alumnae was presented to Miss Edwards by Captain Judith Mittler.

A gift was also presented to Miss Mary Ellen Manley at the time of her retirement from the Department of Hospitals. Upon the announcement of Miss Dorothy Weddige's appointment as Miss Manley's successor the alumnae sent flowers to Miss Weddige.

Two editions of the Bellevue Bulletin were published during the year. It was a matter of deep regret to have Miss Edwards resign from the chairmanship of the Publications Committee in March. She was persuaded to continue her service until the publication of the summer edition of the Bulletin. The alumnae are deeply appreciative of the contribution which Miss Edwards has made in this capacity for a period of years.

The Service Committee has been active. The Christmas list included 21 Bellevue graduates.

An effort has been made this year to stimulate the interest of the younger members of the Association. It has been gratifying to observe increasing attendance of recent graduates at Alumnae Association meetings.

Plans are underway for a dinner-dance to be held in the early Fall.

Membership

Active Alumnae Association Members	867
Charter Member (Lavinia L. Dock)	1
Life Members	5
Honorary Members	2
Total Membership	875
New Members	95
Reinstatements	96
Deceased	2

Pension Fund

Receiving Members	95
New Receiving Members	3
Deceased	2
Income per member during past year	$41.43

Benevolent Funds

Members receiving nursing care	7
Members receiving grants from Sickness Aid Fund	25
Members and other Bellevue Graduates on Christmas Remembrance List	21

Carrie J. Brink Memorial Library Fund

Income used for purchase of books, pamphlets and periodicals	$259.81

Amounts Disbursed from Benevolent Funds

Cuyler Fund (for nursing care)	$ 944.00
Keteltas Fund	592.00
Sickness Aid Fund	1,050.00

CERTIFICATE OF INCORPORATION

The undersigned citizens of the State of New York and of the United States of America, all being of full age, desire to form a charitable society under the Act of the Legislature of the State of New York, passed in the year 1848, entitled, "An Act for the incorporation of benevolent, charitable, scientific and missionary societies," and the acts amendatory thereof, do make and file this certificate:

ARTICLE I. The name by which this society shall be known is "The Training School for Nurses."

ARTICLE... *II.* The object of this society is the training of nurses for the sick in order that women shall find a school for their education and the public shall reap the advantage of skilled and educated labor.

ARTICLE III. The number of directors of this society shall be ten, who shall be for the first year Mrs. W. H. Osborn, Mrs. Robert Woodworth, Mrs. William Preston Griffin, Mrs. Lucius Tuckerman, Miss A. H. Woolsey, Miss Ellen Collins, Miss Julia Gould, Mr. Henry G. Stebbins, Mrs. Chandler Robbins, Dr. W. G. Wylie.

ARTICLE IV. The principal place of business of this society shall be in the City and County of New York.

Dated, New York, February 2, 1874.

ELIZABETH C. HOBSON, *President*
VIRGINIA R. OSBORN,
ALLINE P. WOODWORTH,
ABBY HOWLAND WOOLSEY,
ELIZA WOLCOTT TUCKERMAN,

STATE OF NEW YORK
CITY AND COUNTY OF NEW YORK } ss.:

On this second day of February, 1874, before me personally appeared Elizabeth C. Hobson, President; Virginia R. Osborn, Alline P. Woodworth, Abby Howland Woolsey, and Eliza Wolcott Tuckerman, five of the above named incorporators, to me known to be the same persons described in and who executed the foregoing certificate, and severally acknowledged to me that they executed the same.

S. B. GOODALE,
Notary Public (23),
New York County.

(SEAL)
Filed May 9, 1874.

STATE OF NEW YORK
CITY AND COUNTY OF NEW YORK } ss.:

I, William J. McKenna, clerk of the said City and County, and clerk of the Supreme Court of said State of said County, do certify that I have compared the preceding with the original certificate of incorporation of The Training School for Nurses, filed May 9, 1874, on file in my office, and that the same is a correct transcript therefrom, and the whole of such original. In witness whereof, I have hereunto subscribed my name, and affixed my seal this 7th day of March, 1892.

WM. J. MCKENNA, *Clerk*

By order of Court, changed to
THE BELLEVUE SCHOOLS OF NURSING
May 25, 1943

CONSTITUTION AND BY-LAWS OF BELLEVUE SCHOOLS OF NURSING

Article I.

The name by which this Society, as amended to date, shall be known is The Bellevue Schools of Nursing.

Article II.

The object of this Society is the training of nurses for the sick in order that women shall find a school for their education and the public shall reap the advantage of skilled and educated labor.

BY-LAWS

I. Membership

1. The members of the Society shall consist of Honorary, Active and Supporting members and of such other classes as from time to time may be authorized by the members.

2. Honorary members shall be those who may be elected by the Board of Managers of the Society because of valuable aid or service rendered to the Society.

3. Active members shall be those who constitute the Board of Managers of the Society.

4. Supporting members shall be those who may be elected by the Board of Managers because of having made contributions to the Society.

II. Board of Managers

1. The Board of Managers shall constitute the board of directors of the Society and shall have such powers as are customarily enjoyed by such boards.

2. There shall be not less than ten (10) nor more than thirty (30) members of the Board of Managers, exclusive, however, of such representatives of the City of New York as may be elected to hold office ex officio.

3. Members of the Board of Managers shall be elected by the members of the Society at the annual meeting of the members of the Society. However, the Board of Managers may elect members to fill vacancies.

4. Any member of the Society shall be eligible for election as a member of the Board of Managers.

5. The terms of office of members of the Board of Managers shall be such as the members of the Society may prescribe, or, in default of any such prescription, such as the Board of Managers may prescribe; provided, however, that no term shall be for a greater period than 5 years, and provided further that no term of a member elected by the Board of Managers to fill a vacancy shall be for a greater period than until the next annual meeting of the members of the Society.

6. The Board of Managers shall keep minutes of its meetings and shall make an annual report to the Department of Hospitals.

III. Meetings of Members of the Society

1. There shall be an annual meeting of the members of the Society held in the City of New York at the principal office of the Society (or at such other place in the said City as may be authorized by the Board of Managers and specified in the notice of the meeting) on the first Friday of April in each calendar year.

2. There shall be such other meetings as may be called from time to time by the President, or by the Executive Vice-President, or by any two other

officers, or by action of the Board of Managers. Such meetings may be held at any place in the City of New York on not less than five (5) days' nor more than twenty (20) days' written notice.

3. At the annual meeting of the members of the Society, the members of the Board of Managers shall be elected to fill such terms as shall have been duly prescribed by the members of the Society or by the members of the Board of Managers. Nothing herein contained shall require the members of the Society to elect more than the minimum number of prescribed members of the Board of Managers.

4. At meetings of the members of the Society, the President, or in the absence of the President the Executive Vice-President, shall preside. In the event that neither is present, any member of the Society may call the meeting to order, and the meeting shall thereupon elect a Chairman.

5. The presence of 9 members of the Society shall constitute a quorum.

IV. Meetings of the Board of Managers

1. There shall be an annual meeting of the members of the Board of Managers held immediately after the annual meeting of the members of the Society; and no call, other than the call of the annual meeting of the members of the Society, shall be necessary for such meeting.

2. There shall be such other meetings of the Board of Managers as may be called from time to time by the President, or by the Executive Vice-President, or by any two other officers or members of the Board of Managers, or by action of the Board of Managers. Such meetings may be held at any place on two days' or more notice. Notice may be given orally or in writing; and the mailing of a letter, or the sending of a telegram, containing notice of a meeting two days before the date of such meeting shall be a sufficient giving of notice.

3. At meetings of the Board of Managers, the President, or in the absence of the President the Executive Vice-President, shall preside. In the event that neither is present, any memher of the Board of Managers may call the meeting to order, and the meeting shall thereupon elect a Chairman.

4. The presence of seven members of the Board of Managers shall constitute a quorum.

V. Committees

1. The Board of Managers may authorize such standing and special committees as may seem to them proper, including an Executive Committee with full power to act for the Board of Managers between meetings of the Board of Managers.

2. The President may appoint such special committees as may seem to her proper, provided that no special committee for the same purpose shall have been appointed by the Board of Managers.

3. In the event of a vacancy on any Standing or Special Committee, or sub-committee thereof, the President may appoint an individual to fill such vacancy.

4. In the event that the Board of Managers shall fail to prescrihe regulations for any Standing or Special Committee, that Committee may prescribe its own regulations for the conduct of its business.

VI. Officers

1. The officers shall be the President, one or more Vice-Presidents, a Secretary and a Treasurer. They shall be elected by the Board of Managers at its annual meeting and shall hold office until the next annual meeting or until their successors are elected.

2. In addition to such officers, there may be one or more Assistant Secretaries, one or more Assistant Treasurers and such special officers or representatives as may be authorized from time to time by the Board of Managers.

3. One of the Vice-President may be identified as the Executive Vice-President.

4. In addition to the powers specifically conferred by these By-Laws, the President shall have the powers and shall perform the duties usually appertaining to that office and may delegate any of such powers to the Executive Vice-President, if there be one.

5. In the absence of the President, the Executive Vice-President or, if there be none or if she be absent, the Vice-President senior in office shall perform the duties of the President. Each Vice-President shall also perform such duties as may be delegated to her by the Board of Managers directly or by the President pursuant to authorization by, or subject to approval of, the Board of Managers.

6. The Secretary and the Treasurer, respectively, shall have the powers to perform the duties usually appertaining to their offices.

7. Each Assistant Secretary and Assistant Treasurer as may be appointed by the Board of Managers shall have such powers and perform such duties as have been conferred upon or assigned to each of them, respectively, by the Board of Managers.

VII. By-Laws

These By-Laws may be amended at any time by the two-thirds vote of the members present at the Annual Meeting of the Society or at any Special Meeting of the members called for the purpose of considering and acting upon proposed changes.

Nothing contained in these By-Laws shall terminate the unexpired term of office of any person serving at the time of the enactment thereof as a member of the Board of Managers or rescind or limit the authority heretofore duly conferred upon any officer or representative to operate any bank account or any securities account with any bank, banker, trust company or broker or to fulfill any obligation of the Society.

AGREEMENT made and dated June 18, 1942 between: NEW YORK UNIVERSITY, a New York Corporation having its principal office at Washington Square, in the Borough of Manhattan, City of New York, hereinafter referred to as the "University"; THE CITY OF NEW YORK, a municipal corporation hereinafter referred to as the "city"; and BELLEVUE TRAINING SCHOOL FOR NURSES, a membership corporation hereinafter referred to as the "Board."

WHEREAS, the parties hereto desire to associate together for the purpose of continuing and expanding the work of training nurses heretofore carried on by the City and the Board in connection with Bellevue Hospital in order to confer University status on the Bellevue School of Nursing to elevate the standards of nursing education and to attract candidates with higher qualifications.

NOW, THEREFORE, in consideration of the premises and of the covenants herein contained, IT IS MUTUALLY AGREED AS FOLLOWS:

1. The work of training nurses at Bellevue Hospital shall be carried on under the name of "Bellevue School of Nursing, Division of Nursing of the College of Medicine of New York University" (hereinafter referred to as the "School").

2. The Commissioner of Hospitals of the City shall, subject to the Civil Service Law and the rules of the Municipal Civil Service Commission of the City, appoint all officers of administration and instruuction of the School, including the Director, upon the nomination of the University.

3. The City, through its Department of Hospitals, shall have general control of the School. It shall continue its financial support of the work of training nurses at Bellevue Hospital, and shall, subject to the approval of the Commissioner of Hospitals, the Director of the Budget and the Board of Estimate, pay the expenses of the School, including wages and salaries, except to the extent to which contributions toward such expenses may be made by the Board, and except that the City or the Board shall not be obligated to pay tuition or other fees and expenses arising out of such pre-professional program as may be established as prerequisites of the degree. The University may, but shall not be obligated to, contribute funds from time to time for either special or general purposes of the School.

4. The University shall have general direction of instruction in the School and shall provide supervisory and consultation service by members of its staff. It shall, subject to the requirements of the State Department of Education and of the Division of Nursing of the Department of Hospitals, determine the entrance qualifications of students, the courses of study to be taken, and the requirements necessary to entitle students to certificates, diplomas or degrees. It shall take charge of student and alumni records. All degrees and diplomas after September 1, 1942, shall be conferred by the University. All bulletins and public announcements relating to the School shall be subject to approval of the Commissioner of Hospitals and the University.

5. The Board shall have power to inspect the work of the School, view the premises used or occupied in connection with the School, and make criticisms or suggestions to the Executive Committee regarding matter connected with the conduct of the School. It shall also have the same powers in connection with the nursing services; as to such services, however, its criticisms and suggestions shall be made to the Commissioner of Hospitals of the City.

6. The Executive Committee of the School shall consist of the following persons: The Dean of the College of Medicine of the University; the Director

of the Division of Nursing of the Department of Hospitals of the City; and the President of the Board. The City, the University and the Board may designate their respective alternates to serve on the Executive Committee in the event of the absence of the member representing them. The Executive Committee shall recommend persons to the University for nomination by its officers of administration and instruction of the School, including, from time to time, the person to be nominated as the Director of the School; and recommend changes in personnel, salaries or positions, and fix student fees, subject to the approval of the University and the Commissioner of Hospitals of the City. In fixing student fees, the Executive Committee shall make provisions for the following purposes: (1) expenditures for which funds are not provided by the Department of Hospitals; for example, laboratory fees, library fees, educational and recreational equipment, fund for purchases of books and uniforms and other personal equipment for student and similar purposes; (2) to reimburse the University for all expense directly incurred by it in connection with the work of the School; and (3) for such prorata portion of the general administrative costs of the University as may be equitable and proper.

9. In the event that the parties hereto shall disagree as to the interpretation of any of the provisions contained herein or as to the rights and privileges of the City, the Board and the University hereunder, such disagreement shall be submitted to arbitration, one arbitrator to be appointed by the Board, one by the University and another by the City. If such arbitrators do not agree, they shall appoint a fourth arbitrator as umpire, the decision of such arbitrator or umpire to be final and binding upon the parties hereto, the expenses of such arbitration to be assessed by such arbitrators or umpire at their discretion against any or all of the parties hereto. Any such arbitration shall be in accordance with the Arbitration Law of the State of New York as the same shall be in effect at the time of such arbitration.

10. This agreement may be terminated by any party giving notice in writing to the other parties. In the event of a notice of termination, the parties shall continue performance hereunder until all students who shall have matriculated prior to such notice of termination have had a reasonable opportunity to complete the work for the degrees, certificates or diplomas for which they matriculated. The provisions of this agreement are, however, for the benefit of the parties hereto, and shall not be deemed to confer rights upon students in the event of a termination hereof by notice, mutual consent, or otherwise.

11. Performance under the terms of this agreement shall commence September 1, 1942.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

NEW YORK UNIVERSITY
By (signed) HARRY WOODBURN CHASE
Chancellor

THE CITY OF NEW YORK
By (signed) EDWARD M. BERNECKER
Commissioner, Department of Hospitals

BELLEVUE TRAINING SCHOOL FOR NURSES
By (signed) DOROTHEA JAMES
President, Board of Managers

Paragraphs 7 and 8 of the original agreement have been deleted in this publication because the provisions therein were terminated witb the sale to the City of New York of properties at 408-410-412 East 26th Street (previously owned by the University) and 416-418 and 426 East 26th Street (previously owned by tbe Board of Managers).

Paragraph 6. of tbe Agreement was modified by supplemental Agreement dated May 1, 1952, to provide that the Executive Committee shall consist of six members: the Dean of the College of Medicine of New York University; the Dean of Washington Square College of New York University; the Director of the Bureau of Medical and Hospital Services of the Department of Hospitals of The City of New York; the Director of the Division of Nursing of the Department of Hospitals of The City of New York; the President of the Board; and the First Vice-President of the Board. It was also provided that each member might designate bis or her respective alternate to serve on the Executive Committee; tbat all actions by the Executive Committee should be deemed to be recommendations; and that all recommendations should be reported in writing to the Commissioner of Hospitals and none should be binding upon the City until and unless accepted by him.

May 20, 1942

BELLEVUE SCHOOLS OF NURSING, INC.

STATEMENT OF CASH RECEIPTS AND EXPENDITURES OF THE GENERAL FUND OPERATING ACCOUNT FOR THE YEAR ENDED JUNE 30, 1952

Balance June 30, 1951		
In bank—General Funds	$12,680.69	
Special Fund	1,538.59	
Petty cash funds—General Fund	400.00	$14,619.28
RECEIPTS		
General Fund		
Income Receipts:		
Dues	$ 390.00	
From securities—General Fund and Mrs. William Preston Griffin Fund	14,669.24	
Contributions—General	185.00	
Contributions—Mills School	100.00	
Distribution of income, Edith W. Davies Trust	101.33	
	$15,445.57	
Other Receipts:		
Transferred from Edith Northcote Fund	1,000.00	
Refunds on expenditures for account of Edith Northcote Fund, Wiman Fund and Educational Fund	622.00	
		17,067.57
Total Receipts		$13,686.85

EXPENDITURES		
Expenses—General Fund		
Salaries—Recreational and guidance	$ 3,180.00	
Health service	5,319.84	
Physical education	600.00	
Director, Bellevue Schools of Nursing	456.64	
Administrative assistant, nursing school office	220.00	
Science instructor, temporary salary	2,109.86	
Office expense—salaries	530.00	
postage, etc.	56.95	
Printing annual report	434.92	
Scholarships	642.00	
Graduation prizes	100.00	
Graduation expense	184.75	
Custodian fees for securities and safe deposit rental	312.46	
Storage and insurance (for 2 years)	320.00	
Mills School, newspapers, etc.	40.60	
Pediatric program—salaries	120.00	
—sundry expenses	91.28	
Convention expenses	199.30	
Auditing fees	190.00	
Miscellaneous	273.56	
Nurses' residence—salaries	345.00	
telephone	126.79	
miscellaneous	137.49	
Total Expenses—General Fund (forwarded)	$15,991.44	$31,686.85

(forwarded	$15,991.44	$31,686.85
Other Expenditures—General Fund		
Advances for account of Edith Northcote Fund, Wiman Fund and Educational and Recreational Fund	622.00	
Total General Fund Expenditures	$16,613.44	
Special Fund Expenditures		
Miscellaneous	$ 150.47	
Total Expenditures		16,763.91
Balance June 30, 1952		
In bank—General Fund	$13,234.82*	
Special Fund	1,388.12	
Petty cash funds	300.00	$14,922.94

*Note—Includes $100.00 transferred from petty cash funds.

ELIZABETH S. WILLIAMS, *Treasurer*

A list of the securities held by the Board of Managers is available on request to the Treasurer.

Mrs. Langbourne M. Williams, Jr., Treasurer
Bellevue Schools of Nursing, Inc.
466 First Avenue
New York, N. Y.

Dear Madam:

We have made an examination of the recorded cash receipts and expenditures of the General Fund Operating Account of the

BELLEVUE SCHOOLS OF NURSING, INC.

for the year ended June 30, 1952 and present the following statement:

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS OF THE GENERAL FUND OPERATING ACCOUNT FOR THE YEAR ENDED JUNE 30, 1952.

In connection therewith, recorded cash receipts were compared with the deposits appearing on the bank statements and income from securities was compared with such income appearing on the custodian account bank statements. All recorded cash receipts were deposited in bank. Expenditures were compared with ptid checks, approved vouchers and other supporting evidence and the total of such expenditures was reconciled with the total of the charges on the bank statements. The balance of cash in bank at the close of the period was reconciled with a confirmation obtained from the depository. The petty cash funds were counted during the course of our examination and were found to be in accordance with the required amounts.

In our opinion based upon such an examination, the accompanying statement fairly sets forth the recorded cash receipts and expenditures of the General Fund Operating Account for the year ended June 30, 1952, and the cash balance of the account at that date.

Yours very truly,

Berner and Derry

New York, N. Y.
August 21, 1952

The New York Academy of Medicine

DUE IN TWO WEEKS UNLESS RENEWED
NOT RENEWABLE AFTER 6 WEEKS

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